

AGENDA FOR YOUTH CABINET



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To: All Members of Youth Cabinet

Councillors : M Hayes, C Morris, L Dean, S Donnelly,
G Marsden, L McBriar, L Smith and D Duncalfe

Dear Member/Colleague

Youth Cabinet

You are invited to attend a meeting of the Youth Cabinet which will be held as follows:-

Date:	Thursday, 8 September 2022
Place:	Town Hall Bury
Time:	5.00 pm
Briefing Facilities:	If Opposition Members and Co-opted Members require briefing on any particular item on the Agenda, the appropriate Director/Senior Officer originating the related report should be contacted.
Notes:	

AGENDA

YC.1 APOLOGIES FOR ABSENCE

YC.2 DECLARATIONS OF INTEREST

Councillor Members of the Youth Cabinet are asked whether they have any interest in any item on the agenda and if so, to formally declare that interest.

YC.3 MINUTES OF PREVIOUS MEETING *(Pages 3 - 6)*

The Minutes of the last meeting held on 16 June 2022 are attached.

YC.4 TERMS OF REFERENCE *(Pages 7 - 10)*

Terms of reference attached for approval.

YC.5 CIRCLES OF INFLUENCE

YC.6 LET'S DO IT INDICATORS

YC.7 REGIONAL AND NATIONAL YOUTH VOICE UPDATE

YC.8 THE BIG DEBATE - SHOULD EXAMS BE ABOLISHED?

Minutes of: YOUTH CABINET

Date of Meeting: 16 June 2022

Present: Councillors M Hayes, L Dean, S Donnelly, G Marsden and M Smith

Youth Members: Georgia (in the Chair) Areeba, Daisy, Courtney, Daniel, Maddy, Phoebe, Oliver and Zac

Also in attendance: Adele Crowshaw, Jeanette Richards and Heather Walton

Public Attendance: No members of the public were present at the meeting.

Apologies for Absence: Councillor C Morris, Councillor L McBriar and Councillor L Smith, Adam, Ellie Jasmine, Lilly and Luke

APOLOGIES FOR ABSENCE

DECLARATIONS OF INTEREST

There were no declarations of interest made at the meeting.

MINUTES OF PREVIOUS MEETING

It was agreed:

That the Minutes of the last meeting held on 21 April 2022 be approved as a correct record and signed by the Chair.

MATTERS ARISING

There were no matters arising from the Minutes of the Last Meeting.

TERMS OF REFERENCE

It was explained that the Terms of Reference for the Youth Cabinet had not been reviewed for some time.

Attached to the agenda was a copy of background information and the Terms of Reference produced in the 2013/2014 Municipal year and a draft Terms of Reference.

Members of the Youth Cabinet were asked to review the documents, ask questions, and make any changes or additions to the draft Terms of Reference.

The following points were raised:

- The layout of the 2013/2014 ToR are easier to follow and understand.
- The voting membership in the draft document should be from 11 – 25 not 19 – 25.

- In the expectations section of the draft document, Facebook should be changed to Whatsapp
- It was suggested that before a young person can put themselves forward in a leadership role they must have attended at least 6 Youth Cabinet meetings (including informal).
- If a young person member misses three consecutive meetings they will stand down from that role.

It was agreed:

That the draft terms of reference would be updated to reflect the comments made and brought to a future meeting of the Youth Cabinet for approval.

REGIONAL/ GREATER MANCHESTER UPDATE

The GM Youth Combined Authority had met recently and one of the areas of discussion had been diversity in schools. Plans were currently being implemented to ensure that schools received support towards becoming as diverse as possible.

The SENCO for Greater Manchester was in attendance to offer support and guidance.

It was explained that there were currently 3 of the 10 GM boroughs involved in the project but it was hoped that all 10 boroughs would participate by having 4 schools per borough taking part.

It was explained that a lot of information had been provided raising awareness of autism and how it affects people. Adele reported that she would share the slides with the Youth Cabinet.

It was also reported that a policy statement had been produced in relation to transport and this would be discussed at the UK Youth Parliament.

Prestwich Environment Forum were working on a campaign to make Prestwich plastic free.

Heather referred to the Bury Children and Young People's Plan 'Let's Do It for Children and Young People' which is the Council's Plan for Bury organisations to work together with children, young people and families so that they get the best opportunities in life. The Youth Cabinet had done some work with Lindsay Dennis to produce a leaflet explaining what the plan was and how young people could get involved.

Heather distributed the draft leaflet to all those present and asked for their feedback into the way that it looked, the contents and whether it did the job it was intended to.

Jeanette Richards referred to the strapline 'let's do it for children & young people - best start in life' and asked whether this was relevant to all age groups. Jeanette also asked how the impact would be measured and what a good outcome would look like.

The following points were raised:

- Should 'start' be changed to 'opportunities'
- Will one document cover all age groups?
- Should there be different documents for different age groups?

It was agreed:

That the comments raised would be fed into the process.

CIRCLES OF INFLUENCE 2022

Adele reported that the Circles of Influence conference would be taking place on Monday 4 July and would be a full day event to which all of the schools and colleges in Bury had been invited.

The morning session will be for the Young People to work together and the afternoon will be young people working with local decision makers from across Bury.

The five issues that have been identified are:

Places to go
Environment
Knife crime
Education
Health

Adele explained that the Youth Cabinet had already been working on how the day would run and the youth facilitators had held meetings to ensure that they all knew what they needed to do and to support one another.

Adele reminded those present that they would need to make sure that their school or college had authorised their attendance at the event as it would mean being away from school or college for the day.

JUBILEE FEEDBACK

Members of the Youth Cabinet were asked to discuss whether they had celebrated the Queen's Jubilee and if so what had they done.

A number of young people and Councillors explained that they had attended the Mayor's Jubilee party that had taken place in the Drill Hall where an afternoon tea had been served with entertainment including singing and dancing. There had been groups of people from different communities across the borough and everyone had joined in to make it an enjoyable event.

Some of the young people had been on breaks with their families and the long weekend had given the opportunity to visit family and friends.

THE BIG DEBATE - SHOULD FEE PAYING SCHOOLS BE ABOLISHED?

All Youth Cabinet Members took part in the debate.

A vote was held, and it was agreed by a majority vote that fee paying schools should not be abolished.

It was agreed:

1. The next debate would be 'Should exams be abolished'?

**Georgia
Chair**

(Note: The meeting started at 5.00 pm and ended at 7.00 pm)

Youth Cabinet terms of reference – DRAFT 28.04.2022

What does the Youth Cabinet do?

Their role is to represent young people's interests, views and concerns at meetings and events with councillors. As well as this, they work on projects which aim to improve situations and solve problems that affect young people.

The Youth Cabinet acts as a voice for the views and opinions of young people across Bury. It does this by:

- Identifying what young people think about various issues, what they feel is important and what they would like to see done.
- Informing young people of the different services, groups and opportunities available to them.
- Involving young people in decisions that affect them and in the development of services and activities that exist for them
- Influencing others to encourage them to listen to young people and respond to their needs and wishes.
- Campaigning on important issues to try to bring about change or improvements for the benefit of young people.
- Promoting positive images of young people and highlighting the contribution they make to the community.
- Supporting young people to be happy, healthy and safe and help them to achieve their full potential and have fun.

Who are the youth members of the Bury Youth Cabinet?

Voting Membership of the Youth Cabinet is open to any young person who meets the following criteria;

- Is aged between 11-25 and
- Has a local connection to the Borough which could comprise of one of more of the following:
 - The young person lives in the Borough,
 - The young person schools in the Borough,
 - The young person works in the Borough, or
 - The young person attends a youth group or project in the Borough

OR

- Is a member of Youth Parliament.

Voting membership is granted indefinitely until such time as the above criteria no longer apply to the individual.

Non-Voting Membership is open to the following, in the interest of the Youth Cabinet remaining politically neutral, but informed of political work within the Borough;

- Elected Members X9

Roles

- The Youth Mayor (Chairperson)
- Deputy Youth Mayor (Deputy Chairperson)

The Youth Mayor will be elected on the first Youth Cabinet meeting of the municipal year and will Chair the Youth Cabinet Committee. The Youth Mayor will also be a co-oped member of the Children and Young People's Scrutiny Committee. The Youth Mayor will be in term for 12 months. The Deputy Youth Mayor will automatically take the role of the Youth Mayor once their term has finished.

Any Voting Member of the Youth Cabinet may put themselves forward as a candidate for any of the roles noted but must have attended at least 6 Youth Cabinet meetings (including informal meetings).

If a young person member misses three consecutive meetings, they will stand down from their role.

How do Youth Cabinet members vote?

All items put to a vote will be decided upon by a show of hands, 'For' the item, 'Against' the item, and Abstainers.

Where the outcome of any vote is hung, whereby there is not a clear result, a second vote may be held following additional representation or debate. Should the result remain unchanged the Chairperson may, at their discretion, allow the matter to be resolved via a 'best of three' 'Rock, Paper, Scissors' challenge undertaken for one 'For' voter, and one 'Against' voter.

The process of electing Voting Members to roles within the Youth Cabinet will be undertaken via a secret ballot with a Council Officer acting as the 'Returning Officer' for votes cast, announcing those duly elected to the roles upon counting the ballot papers.

For elections to Youth Cabinet roles where there is not a clear result, the same process as outlined above will take place with each contesting candidate for the role participating in the 'best of three' 'Rock, Paper, Scissors' challenge.

What are the principles of Youth Cabinet members?

Youth Cabinet members have the responsibility to uphold the following ethos and principles:

- Bury Youth Cabinet does not represent any party political view.
- The members have a duty towards the young people they represent.
- Every young person has the right to have his/her view heard and listened to by Youth Cabinet.
- Youth members should respect and listen to the views of others, challenging discrimination and promoting equal opportunities.
- Bury Youth Cabinet is a safe zone where young people feel free to be able to express their own opinions.

What are the expectations of Youth Cabinet members?

- It is important that Youth Cabinet members take their role and duty seriously when representing the Youth Cabinet.
- They must attend cabinet meetings and support as many other meetings and events as possible.
- They must maintain contact with other Youth Cabinet members and the Youth Participation Worker via WhatsApp and responding to emails, texts, telephone calls and letters.

Quorum

For a Youth Cabinet meeting to be quorate, a minimum of 4 Youth Cabinet Members must be present. In addition to this each meeting, in order to be quorate, must be supported by three Councillor members. If a meeting is not quorate, the meeting can still go ahead as planned but no decisions can be made.

Where the Chairperson and Vice Chairperson are unavailable to attend, but the meeting would otherwise be quorate, a Voting Member of the Youth Cabinet may be elected as a substitute for this meeting only, and must step down at the end of the meeting.

Agenda items, minutes and meeting papers

All agenda items will be forwarded to the Council Officer in Democratic Services by the close of business seven working days prior to the next scheduled meeting. The agenda, with attached meeting papers, will be distributed at least five working days prior to the next scheduled meeting.

The minutes of the Youth Cabinet will be prepared by the Officer in Democratic Services. The minutes of the meeting are published on Bury Council's website.

Frequency of Meetings

There will be 6 Youth Cabinet meetings scheduled for each municipal year.

Additional meetings may be called in support of Youth Cabinet projects, and must be arranged at least 10 working days in advance of the proposed meeting date.

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